

Broward County Housing Authority (BCHA)  
4780 North State Road 7  
Lauderdale Lakes, Florida 33319

**LANDLORD REQUEST FOR TRANSFER OF PAYMENT TO  
MANAGEMENT COMPANY**

**BCHA has converted monthly Housing Authority Payments (HAP) to Direct Deposit.  
The Legal Owner and the Management Company must complete the Direct Deposit  
Authorization Form (available on BCHA Website) and return to BCHA.**

**Property Owner Information**

Property Owner's Name: \_\_\_\_\_  
Property Owner's SSN/FEIN \_\_\_\_\_  
Property Owner's Contact Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**Management Company Information**

Management Company Name: \_\_\_\_\_  
Tax Identification Number: \_\_\_\_\_  
Management Co. Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Management Co. Contact Name: \_\_\_\_\_  
Contact Phone Number: \_\_\_\_\_  
Contact Fax Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**Management Co: MUST SUBMIT A COPY OF THE COMPANY'S TAX ID CERTIFICATE AND  
A SIGNED COPY OF THE MANAGEMENT AGREEMENT.**

**Tenant (s) Information**

Tenant (s) Name (s): \_\_\_\_\_  
\_\_\_\_\_  
Property Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please submit completed Landlord Request for Transfer of Payment Form to:  
Broward County Housing Authority  
Attention: Finance Department  
4780 North State Road 7  
Lauderdale Lakes, Florida 33319  
Fax: 954-497-3733, Email: [finance@bchaf1.org](mailto:finance@bchaf1.org)