

BROWARD COUNTY HOUSING AUTHORITY

INTERIM REQUEST CHANGE

Date of Request: _____

Occupancy Specialist # _____

NOTE: This form with **all** required verifications must be received before Interim Change can be processed.

- a. **INCREASES** – Tenants rent is effective on the first of the month, following 30 days notice. (If tenant has not submitted required verification within the allotted time, reimbursement to this Agency may be required.)
- b. **DECREASES** – Tenants rent is effective the first of the month, following from when the change is reported. However, rent changes will not be processed until all the facts have been verified by 3rd party verification. (If tenant has not submitted required verification, within the allotted time, the decrease will not be retroactive.)

Name: _____

Date: _____

Address: _____

of Adults _____ # of Minors _____

Current Rent \$ _____

Phone # _____

I hereby request my rent to be reviewed. I understand any reduction, because of this request, requires me to immediately report any future changes. I understand that I am responsible for all verifications.

My circumstances have changed for the following reason:

APPLICATION CERTIFICATION

I/We certify that the information given to the BROWARD COUNTY HOUSING AUTHORITY on household composition, income, net family assets, and allowances and deductions is accurate and complete to the best of my/our knowledge and belief. I/We also understand that false statements or information are grounds for termination of Housing Assistance and Termination of Tenancy. I/We understand that knowingly supplying false, incomplete or inaccurate information is punishable under Federal or State Criminal law.

WARNING: Section 1001 of Title 18 of the United States Code makes it a criminal offense to make willful false statements of misrepresentation to any department or Agency of the U.S. as to any matter within its jurisdiction.

Head of Household Date

Other Adult family member Date

Spouse Date

Other Adult family member Date

Occupancy Specialist Date