ATTENTION LANDLORDS

The *Landlord Portal*, also called *Partner Portal*, allows landlords to manage information with the Broward County Housing Authority (BCHA) at their convenience 24 hours, 7 days a week without having to wait for operating business hours, a return phone call, or an e-mail response. We encourage all landlords to register.

The *Portal* offers the following services to registered landlords:

➢ Download copies of 1099s

➢ Review profile information

➢ Check for upcoming reexamination

➢ Follow the status of inspections, re-inspections and get inspection results

➢ Review Housing Assistance Payments (HAP)

➢ Download forms and read current announcements.

In order to assure effective communication, landlords are encouraged to create an online account on the *Portal* by logging onto the BCHA website at www.bchafl.org. You will need your Tax ID or Social Security number in order to register.

To navigate the *Portal*:

➢ Go to www.bchafl.org

➢ Click *Landlord Portal* tab at bottom of homepage

➢ Log in or create an account, if you are the owner.

➢ Managing agents should contact the Finance Department at finance_dept@bchafl.org

*For assistance with registering, contact finance_dept@bchafl.org or 954-739-1114 ext. 1366

Inspection information is available online the day of the inspection. E-mail confirmation directing landlords to the *Portal* to view results is sent to the e-mail address on record. You may contact the Inspections Department with any concerns at inspections@bchafl.org. Multiple units will create multiple inspections; for results, click on the magnifying glass for details. All inspection history, past inspections, and reschedule dates are at the bottom of the page.

*For assistance with Inspections, contact Maria Ortiz at mortiz@bchafl.org.