

Notice of Public Meeting

(Meeting is subject to change or cancellation)

In compliance with Section 286.011 of the Florida Statutes, please be advised that a meeting of the Board of Commissioners of the Broward County Housing Authority followed by meetings of the Board of Directors of Building Better Communities, Inc.; BBC Ehlinger Apartments, Inc.; BBC Homes Inc.; Broward Workforce Housing, Inc.; HG Senior Housing, Inc.; TP Homes & Communities, Inc.; and, MCCAN Communities, Inc. are scheduled for **Tuesday, May 21, 2024 at 9:30 am.**

ATTENDING AND VIEWING THE MEETINGS

Members of the public may attend the meeting in-person at the Broward County Housing Authority Corporate Office located in the Headway Office Park at 4780 North State Road 7, Lauderdale Lakes, FL 33319. The meeting may also be viewed live using the ZOOM virtual meeting platform via the following link:

<https://us02web.zoom.us/j/88380686470?pwd=WjF3Qkw4MUZQVzg1L2RxeStzMUZmZz09>

The Zoom Meeting Passcode is: 311114

Members of the public may also join the meeting by phone. The Meeting Call-in Number is: 1 (305) 224-1968 or 1 (309) 205-3325. The Webinar ID to join the meeting by calling in is 883 8068 6470, and the password is 311114.

For more information on using ZOOM, please visit ZOOM Support at the following link: <https://support.zoom.us/hc/en-us>.

PUBLIC COMMENTS:

Persons who wish to make public comment must submit a request via email to bcha@bchafl.org by 2:00 p.m. on Monday, May 20, 2024. The email must contain your name, address, and telephone number. Additionally, please identify if you are attending in person, by ZOOM, or by telephone.

When addressing the Board, please begin by stating your name and address for the record. Public comments are limited to three minutes. Persons desiring to provide public comment may do so by one of the following options:

Via Email: Comments may be submitted by email to bcha@bchafl.org by 2:00 p.m. on Monday, May 20, 2024, and shall be made a part of the public record.

ZOOM Video Participation: If attending via ZOOM and you want to make a public comment, click “raise hand” on the bottom of the “participants” tab, when your name is called your audio will be unmuted. To make a public comment in this manner, you must preregister by sending an e-mail to bcha@bchafl.org by 2:00 p.m. on Monday, May 20, 2024.

ZOOM Telephone Participation: If attending via ZOOM telephone and you want to make a public comment, press *9 to “raise your hand.” When the last four digits of your telephone number are called, your audio will be unmuted. To make a public comment in this manner, you must preregister by sending an e-mail to bcha@bchafl.org by 2:00 p.m. on Monday, May 20, 2024.

In compliance with Section 286.26 of the Florida Statutes, BCHA wishes to ensure that all members of the public have access to all public meetings. If you require a special accommodation, please contact Noah Szugajew at (954) 739-1114 extension 1011 or via the TRS/Florida Relay Service 711 at least 48 hours prior to the meeting date.

Parnell Joyce

PARNELL JOYCE, CHIEF EXECUTIVE OFFICER

05/14/2024



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Agenda

Board of Commissioners Meeting

Tuesday, May 21, 2024

In compliance with Section 286.0105 of the Florida Statutes, if any person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. If you would like a copy of the agenda, please send an email to publicrecords@bchafll.org or contact us by phone at (954) 739-1114 x 1011. The Broward County Housing Authority (BCHA) shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the BCHA. Please contact the Executive Assistant at (954) 739-1114 x 1011 at least twenty-four hours prior to the event in order for the BCHA to reasonably accommodate your request. If you are hearing or speech impaired, please dial 711 for the Florida Relay Service.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. APPROVAL OF MINUTES: Board Meeting Held April 16, 2024..... Page 3**
- V. APPROVAL OF AGENDA**
- VI. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**
- VII. PRESENTATION – Quarterly Financial Report and Insurance Renewals – Peter Jannis**
- VIII. MEMO – Renewal of Property and General Liability Insurance..... Page 7**
- IX. MOTION – Approve Financial Report for Quarter Ended March 31, 2024..... Page 8**
- X. PRESENTATION: Public Housing Authority (PHA) Annual and 5-Year Plans – Tiffany Garcia**
- XI. MOTION: Authorize Resolution 2024-09 – Approving the PHA Annual Plan and the agency 5-Year Plan.....Page 27**
- XII. MOTION: Authorize Resolution 2024-10 – Approving First Contract Renewal with Angels Remodeling & Constructions, LLC for HVAC Services.....Page 29**



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XIII. RESOLUTION 2024-11: Authorizing actions in furtherance of the Development and Financing of the Tequesta Reserve Apartments project.....**Page 35**

XIV. Discussion and Action: Chief Executive Officer Annual Performance Evaluation

XV. REPORTS:

1) Assisted Housing Department Report..... **Page 38**

2) Status of Bids/Request for Proposals Report..... **Page 39**

XVI. COMMENTS FROM THE PUBLIC

XVII. BOARD SECRETARY’S REPORT:

XVIII. LEGAL COUNSEL’S REPORT

XIX. COMMENTS FROM THE COMMISSIONERS

XX. ADJURNMENT



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Minutes of the Board of Commissioners Meeting

Tuesday – April 16, 2024

I. Call to Order:

The meeting of the Board of Commissioners of the Broward County Housing Authority (“BCHA”) was called to order at 9:53 AM on Tuesday, April 16, 2024 at Headway Office Park, 4780 North State Road 7, Lauderdale Lakes, Florida by **John Loos, Chair**. The meeting also took place remotely via ZOOM meeting platform.

II. Roll Call:

Mr. Joyce conducted a roll call and certified a quorum was present in person at the above address.

Commissioners:

- John Loos III
- Mark O’Loughlin
- Karyne Pompilus
- Mercedes Núñez – absent

Staff:

- | | |
|------------------|-------------------------------------|
| Parnell Joyce | Chief Executive Officer |
| Peter Jannis | Chief Financial Officer |
| Jeffrey Sutton | Controller |
| Jose Tavarez | Director IT |
| Tisha Pinkney | Executive Deputy Director |
| Marie De La Rosa | Executive Deputy Director |
| Tiffany Garcia | Executive Deputy Director |
| Teisha Palmer | Procurement Manager |
| Iryna Chapman | Human Resources Director |
| Noah Szugajew | Senior Administrative Manager |
| Avril Mayers | Data Technician |
| Andrelle Leandre | Administrative Assistant |
| Chanae Wood, ESQ | Weiss Serota Helfman Cole + Bierman |

Members of the Public:

- Carshena Allison
- Watson Rice, LLP

III. Pledge of Allegiance:

The pledge of allegiance was recited by everyone present.

IV. Approval of Minutes:

Action: **Commissioner Pompilus** made a motion to approve the Minutes of February 13, 2024. The motion was seconded by **Commissioner O’Loughlin**.

Vote: The motion passed unanimously.

V. Approval of the Agenda:

Action: **Commissioner Pompilus** made a motion to approve the Agenda for April 16, 2024. The motion was seconded by **Commissioner O’Loughlin**.

Vote: The motion passed unanimously.

VI. Comments from the Public on Agenda Items:

No comments.

VII. Presentation – Annual Comprehensive Financial Report (ACFR) and Audit Committee Recommendations – Carshena Allison:

Ms. Allison presented the ACFR. Commissioner O’Loughlin asked if Ms. Allison foresees any upcoming issues for the agency stemming from the audit; Ms. Alison stated that there are no foreseen issues.

VIII. Motion – Approving ACFR and Audit Committee Recommendations:

Action: **Commissioner Pompilus** made a motion to approve ACFR and Audit Committee Recommendations. The motion was seconded by **Commissioner O’Loughlin**.

Vote: The motion passed unanimously

IX. Presentation – Ethics Compliance Refresher – Chanae Wood:

Ms. Wood gave a presentation on Ethics.

X. Resolution 2024-06 – Authorizing Chief Executive Officer (CEO) to act on behalf of the agency in extenuating circumstances:

Action: **Commissioner O’Loughlin** made a motion to authorize CEO to act on behalf of the agency in extenuating circumstances. The motion was seconded by **Commissioner Pompilus**.

Vote: The motion passed unanimously

XI. Discussion – Compressed Workweek Schedule:

Ms. Chapman discussed policy draft after the item was tabled at the February Board meeting for further revision. A discussion of the revised policy ensued.

XII. Resolution 2024-07 – Approving Change to Personnel Manual – Compressed Workweek Schedule:

Action: **Commissioner O’Loughlin** made a motion to approve Resolution 2024-07 approving Compressed Workweek change to the Personnel Manual. The motion was seconded by **Commissioner Pompilus**.

Vote: The motion passed unanimously.

XIII. Resolution 2024-08 – Authorizing actions in furtherance of the Development and Financing of the Tequesta Reserve Apartments project:

Action: **Commissioner Pompilus** made a motion to approve Resolution 2024-08 authorizing actions in furtherance of the Tequesta Reserve Apartments project. The motion was seconded by **Commissioner O’Loughlin**.

Vote: The motion passed unanimously.

XIV. Elections: Nomination and Selection for Board Chair and Vice Chair:

Action: **Commissioner O’Loughlin** nominated Commissioner Loos for Board Chair. The motion was seconded by **Commissioner Pompilus**.

Vote: The motion passed unanimously.

Action: **Commissioner Loos** nominated Commissioner Pompilus for Board Vice Chair. The action was seconded by **Commissioner O’Loughlin**.

Vote: The motion passed unanimously.

XV. Reports:

1. Assisted Housing Department Report – No comments
2. Status of Bids/Request for Proposals Report – No comments

XVI. Comments from the Public:

No comments.

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XVII. Board Secretary's Report:

Mr. Joyce updated Board on IT Director resignation, introduced new IT Director, Mr. Tavarez and discussed the transition. Mr. Joyce also discussed property taxes at Ehlinger Apartments; internal management committee; and, retirement of Mr. Sutton.

Jose Tavarez introduced himself to the Board and discussed his onboarding. A discussion on agency cyber security and IT followed.

XVIII. Legal Counsels Report:

No comments.

XIX. Comments from the Commissioners:

No comments.

XX. Adjournment:

Meeting adjourned at 11:34 AM.

SUBMITTED BY:



PARNELL JOYCE, CEO

(Note: These minutes are not verbatim).



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MEMORANDUM 2024-09 (CFO)

TO: BCHA Board of Commissioners

THRU: Parnell Joyce, Chief Executive Officer *PJ*

FROM: Peter Jannis, Chief Financial Officer *PJ*

SUBJECT: **Renewal of Broward County Housing Authority Property and General Liability Insurance with FPHASIF**

DATE: May 8, 2024

Please note that our property insurance has been renewed with the Florida Public Housing Authority Self-Insurance Fund (FPHASIF) effective June 1, 2024, with a 10% increase in premium costs for General Liability coverage and no increase in costs for the Property coverage for the Headway Office building. This fund utilizes an independent carrier. The carrier was once again unable to offer any assault and battery coverage due to the state of the market for assault and battery claims.

The FPHASIF Board decided to utilize a portion of the insurance pool’s healthy reserves to provide members with a flat Property insurance premium renewal subject to any changes in exposures. It has been a difficult couple of years in the markets and the Board wanted to minimize any additional costs and is hoping the trend of a more stable market continues.

	<u>Property Coverage</u>			<u>General Liability</u>		
	<u>2023</u>	<u>2024</u>	<u>Increase</u>	<u>2023</u>	<u>2024</u>	<u>Increase</u>
Headway Building	\$ 50,595	\$ 50,446	0%	\$ 43,308	\$ 47,639	10%

The Florida assault and battery and general liability market remains extremely challenged.



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MEMORANDUM 2024-03 (CFO)

TO: BCHA Board of Commissioners

THRU: Parnell Joyce, Chief Executive Officer *PJ*

FROM: Peter Jannis, Chief Financial Officer *PSJ*

SUBJECT: Quarterly Financial Report December 31, 2023

DATE: April 15, 2024

Attached are the financial reports for the Broward County Housing Authority (BCHA) for the quarter ended **December 31, 2023**. The financial reports include Assisted Housing Program, Development, Housing Counseling, and the Central Office Cost Center; the amounts are presented on a budgetary basis.

- Income and Operating Statements
- Statement of Net Assets

Assisted Housing

Through the end of the quarter, administrative revenues exceeded administrative expenses and capital expenditures by \$147k, with a balance of \$4.3 million at **December 31, 2023**. The GASB 68 pension liability accrual reduced Unrestricted Net Position (UNP) by \$3.1 million. Housing Choice Voucher (HCV) program expenses HAP exceeded revenue, resulting in a net decrease of \$ (504) k in the Housing Assistance Payment (HAP) Equity Reserve leaving a Restricted Net Position (RNP) balance of \$ 71 k. This does not include the HUD held reserves of approximately \$4.0 million.

Thru the quarter, administrative fee revenue for the current fiscal year was \$1.7 million at an estimated proration factor of 95%. This is an unfavorable \$(147) k variance vs the budgeted bottom line for the HCV Admin, primarily due to delays in collecting the HAP Port in Admin fees. Salaries and benefits at the end of the quarter were \$133k under budget due to vacancies vs budgeted positions; professional services were under budget by \$33 due to yearly planned and budgeted expenses not yet being incurred; and general administrative expenses were under budget by \$75k. Without considering the pension liability, UNP would be \$7.4 million.

BCHA uses the HUD Two-year Tool that included a 2023 funding projection of 16.6% inflation based on a housing costs study of the BCHA's HAP requirements, not the rental market. The total funding is based on the final approved budget for 2023. We anticipate a similar scenario in 2024. Through December 2023, the agency was issuing about 10 vouchers per month, and also absorbed portable vouchers to maximize our budget utilization which serves as a baseline for following year's calendar year based HUD funding. The decreasing housing inventory and escalating rents pose challenges to families searching for housing. The absorption of ports has been an aid in meeting the current adverse conditions by allowing us to maintain budget utilization that impacts annual funding and the future stability of the program. However, in 2024, in anticipation of two upcoming project based voucher projects, are consolidating our voucher resources so that we have an adequate number for the new projects.

Back in 2022, we implemented new utility allowance rates which brought our agency in line with neighboring agencies and HUD regulatory requirements. We are now seeing the impact on our HAP funding of this adjustment to the utility allowances and this is further impacting our ability to lease vouchers.

BCHA received additional funding for 43 new regular vouchers on October 1, 2022 and an additional 28 new regular vouchers effective September 1, 2023, for a total 71 new regular vouchers funded for FY 2023. The 28 new vouchers were funded at \$1,576 per month per unit cost subsidy over the next 12 months. We have not received any additional new vouchers from HUD for 2024.

Financial Highlights

Fiscal Year to Date, December 31, 2023

HCV Reserves	RNP ¹	UNP ²
Opening Balance, 10/1/2023	\$ 575,777	\$ 5,080,744
Admin fee to be recognized FY end	-	(147,294)
GAAP adjustments budgetary to accrual		¶ (650,614)
Retro HAP adjustments (exp)	-	-
Net reserve increase/(decrease)	(504,456)	(797,908)
Ending Balance, 12/31/2023	\$ 71,321	\$ 4,282,836

¹ **RNP**- Restricted Net Position is the amount of HAP income plus restricted fraud repayment income, FSS forfeitures, and interest up to \$500, minus the HAP expenses paid to landlords and typically half of bad debt expense. This net of these income and expense items is the change in Restricted Net Position which is added to the beginning RNP to get the current RNP.

² **UNP**- Unrestricted Net Position is the (1) difference between program administrative fees (paid by HUD for a PHA fiscal year) and PHA program administrative expenses for the fiscal year; plus (2) the net of revenue (admin fee payments and HAP reimbursements received from Initial PHAs) and expenses (HAP paid) related to the administration of unabsorbed portability units administered (Port-Ins); plus (3) interest and other income earned on the investment of administrative fee reserves (and up to \$500 per calendar year in interest and investment income earned on HAP and RNP funds); plus (4) the portion of fraud recoveries actually collected that flows to the administrative fee reserves (usually 50% of total collected); plus (5) any other miscellaneous administrative revenues or equity transfers to the HCV administrative fee reserve; minus (6) any expenditures from the reserve account to cover excess HAP costs not covered by HAP funding and HAP reserves (RNP account) or other allowed uses of administrative reserves.

Central Office Cost Center/Development

- COCC ended the quarter with a budgetary surplus of \$6k year to date. Revenues were \$491k or 2% over budget. Professional services expenses were \$28k under budget. Administrative salaries and benefits expenses were \$40k under budget. General Administrative costs were \$28k under budget. These all contributed to the budgetary surplus which was achieved without need for any subsidy from the affiliates for the quarter to balance the COCC budget.
- Development ended the quarter with a \$354k budgetary surplus. Salaries and benefits were \$211k under budget and professional fees were \$130k under budget as the current projects are being funded out of the Affiliate's budget.

Reserves/fund balance

BCHA reports total reserves including HAP Equity at **December 31, 2023** as follows:

Restricted Fund

Assisted Housing Programs Admin Fee Equity	\$ 11,319,260
Mod Rehab 2	104,962
Housing Counseling	21,480
FSS escrow	444,453
Assisted Housing Programs HAP Equity ³	71,321
	<u>11,961,476</u>

Unrestricted Funds

Central Office Cost Center	680,757
Development	934,055
	<u>1,614,812</u>
Total	<u>\$ 13,576,288</u>

Investments and Interest Income

Interest rates on Federal Home Loan Bank notes and other federal instruments have risen rapidly and the Fed is expected to raise rates later this year. Deposits are held at (1) a TD Municipal Choice Bank account, which provides a 0.0% interest checking and a 2.75% earnings credit allowance on balances to offset all bank fees, and (2) at Florida Prime, the Local Government Surplus Funds Trust Fund, with a current interest rate of 5.59%. BCHA also invested in a TD Money Market account with a current interest rate of 3.51% (4) and in short-term T Notes at a rate of 4.01%.

Assisted Housing Programs	\$ 39,301
Central Office Cost Center	16,619
Total	<u>\$ 55,920</u>

³ HAP Equity is the amount of Housing Assistance Payments (HAP) Equity for the HCV program through the PHA's fiscal year end. HAP equity is equal to the total HAP revenue minus the total HAP expense for eligible unit months leased on a calendar year basis.

Statement of RE with Annual Budget

Fiscal Year End: 9/30/2024 Report By: Month 12/31/2023 Reporting Type: Income Statement

HCV ADMIN

Fund Values 089
HUD Main Values 111110-369100, 410000-480000, 499010-802940

	ANNUAL		MONTH ENDING AT 12/31/2023		YEAR TO DATE AT 12/31/2023		
	BUDGET	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)
REVENUES							
HAP Port In Admin	680,000.00	20,897.19	56,667.00	(35,769.81) (63%)	65,929.09	170,001.00	(104,071.91) (61%)
Administrative Fees	6,130,430.00	533,674.00	510,869.00	22,805.00 4%	1,552,118.00	1,532,607.00	19,511.00 1%
Interest Income	400,000.00	33,049.60	33,333.00	(283.40) (1%)	39,300.65	99,999.00	(60,698.35) (61%)
Other Income	7,250.00	0.00	605.00	(605.00) (100%)	150.00	1,815.00	(1,665.00) (92%)
Total Revenues	<u>7,217,680.00</u>	<u>587,620.79</u>	<u>601,474.00</u>	<u>(13,853.21) (2%)</u>	<u>1,657,497.74</u>	<u>1,804,422.00</u>	<u>(146,924.26) (8%)</u>
EXPENDITURES							
Salaries and Benefits	4,125,366.00	263,273.13	343,780.00	80,506.87 23%	898,168.52	1,031,340.00	133,171.48 13%
Professional Services	140,300.00	4,072.00	11,691.00	7,619.00 65%	2,422.00	35,073.00	32,651.00 93%
Operating/Admin Expenses	515,685.00	15,089.45	42,974.00	27,884.55 65%	54,192.47	128,922.00	74,729.53 58%
Maintenance Expenses	91,600.00	1,991.86	7,634.00	5,642.14 74%	14,875.00	22,902.00	8,027.00 35%
Insurance Expense	109,637.00	44,919.00	9,136.00	(35,783.00) (392%)	60,958.35	27,408.00	(33,550.35) (122%)
Utilities	49,000.00	3,950.27	4,083.00	132.73 3%	12,893.10	12,249.00	(644.10) (5%)
HAP Port Out Admin	0.00	11,411.61	0.00	(11,411.61) (100%)	33,683.07	0.00	(33,683.07) (100%)
Program Mgmt Fee Expenses	1,726,086.00	143,841.00	143,841.00	0.00 0%	431,523.00	431,523.00	0.00 0%
Interest Expense	0.00	369.04	0.00	(369.04) (100%)	1,488.25	0.00	(1,488.25) (100%)
Total Expenditures	<u>6,757,674.00</u>	<u>488,917.36</u>	<u>563,139.00</u>	<u>74,221.64 13%</u>	<u>1,510,203.76</u>	<u>1,689,417.00</u>	<u>179,213.24 11%</u>
Net Budgetary Surplus or (Deficit)	<u>460,006.00</u>	<u>98,703.43</u>	<u>38,335.00</u>	<u>60,368.43 157%</u>	<u>147,293.98</u>	<u>115,005.00</u>	<u>32,288.98 28%</u>
Less Depreciation Expense	0.00	8,582.05	0.00	(8,582.05) (100%)	24,447.55	0.00	(24,447.55) (100%)
Net Profit or (Loss)	<u>460,006.00</u>	<u>90,121.38</u>	<u>38,335.00</u>	<u>51,786.38 135%</u>	<u>122,846.43</u>	<u>115,005.00</u>	<u>7,841.43 7%</u>
Capital Expenditures	370,000.00	18,300.00	30,833.00	12,533.00 41%	18,300.00	92,499.00	74,199.00 80%
Net Profit or (Loss) less cap ex	<u>90,006.00</u>	<u>71,821.38</u>	<u>7,502.00</u>	<u>(64,319.38) (857%)</u>	<u>104,546.43</u>	<u>22,506.00</u>	<u>(82,040.43) (365%)</u>

Statement of RE with Annual Budget

Fiscal Year End: 9/30/2024 Report By: Month 12/31/2023 Reporting Type: Income Statement

HCV HAP

Fund Values 080
HUD Main Values 111110-369100, 410000-480000, 499010-802940

	MONTH ENDING AT 12/31/2023				YEAR TO DATE AT 12/31/2023		
	ANNUAL BUDGET	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)
REVENUES							
Housing Assistance Contributions	100,000,000.00	8,914,086.00	8,333,333.00	580,753.00 7%	25,433,579.00	24,999,999.00	433,580.00 2%
Other Income	14,000.00	3,726.77	1,167.00	2,559.77 219%	13,105.08	3,501.00	9,604.08 274%
Total Revenues	<u>100,014,000.00</u>	<u>8,917,812.77</u>	<u>8,334,500.00</u>	<u>583,312.77 7%</u>	<u>25,446,684.08</u>	<u>25,003,500.00</u>	<u>443,184.08 2%</u>
EXPENDITURES							
Housing Assistance Payments	99,754,000.00	8,824,067.00	8,312,835.00	(511,232.00) (6%)	25,874,639.61	24,938,505.00	(936,134.61) (4%)
FSS escrow	250,000.00	21,139.00	20,833.00	(306.00) (1%)	68,498.18	62,499.00	(5,999.18) (10%)
HAP Port Ins	10,000.00	1,831.00	833.00	(998.00) (120%)	1,831.00	2,499.00	668.00 27%
Total Expenditures	<u>100,014,000.00</u>	<u>8,847,037.00</u>	<u>8,334,501.00</u>	<u>(512,536.00) (6%)</u>	<u>25,944,968.79</u>	<u>25,003,503.00</u>	<u>(941,465.79) (4%)</u>
Net Budgetary Surplus or (Deficit)	<u>0.00</u>	<u>70,775.77</u>	<u>(1.00)</u>	<u>70,776.77 #####</u>	<u>(498,284.71)</u>	<u>(3.00)</u>	<u>(498,281.71) #####</u>

Statement of RE with Annual Budget

Fiscal Year End: 9/30/2024 Report By: Month 12/31/2023 Reporting Type: Income Statement

COCC

Fund Values 001

	ANNUAL	MONTH ENDING AT 12/31/2023			YEAR TO DATE AT 12/31/2023		
	BUDGET	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)
REVENUES							
Program Mgmt Fee Income	1,897,505.00	158,126.00	158,126.00	0.00 0%	474,378.00	474,378.00	0.00 0%
Interest Income	25,000.00	5,645.48	2,083.00	3,562.48 171%	16,619.45	6,249.00	10,370.45 166%
Total Revenues	<u>1,922,505.00</u>	<u>163,771.48</u>	<u>160,209.00</u>	<u>3,562.48 2%</u>	<u>490,997.45</u>	<u>480,627.00</u>	<u>10,370.45 2%</u>
EXPENDITURES							
Salaries and Benefits	1,827,126.00	147,984.85	152,260.00	4,275.15 3%	416,477.39	456,780.00	40,302.61 9%
Professional Services	181,200.00	3,378.00	15,101.00	11,723.00 78%	17,455.00	45,303.00	27,848.00 61%
Operating/Admin Expenses	235,069.00	13,676.78	19,590.00	5,913.22 30%	30,807.24	58,770.00	27,962.76 48%
Maintenance Expenses	17,500.00	363.26	1,458.00	1,094.74 75%	646.81	4,374.00	3,727.19 85%
Insurance Expense	29,610.00	10,169.67	2,468.00	(7,701.67) (312%)	17,258.92	7,404.00	(9,854.92) (133%)
Utilities	8,100.00	641.50	675.00	33.50 5%	2,245.46	2,025.00	(220.46) (11%)
Interest Expense	0.00	(76.19)	0.00	76.19 100%	323.65	0.00	(323.65) (100%)
Total Expenditures	<u>2,298,605.00</u>	<u>176,137.87</u>	<u>191,552.00</u>	<u>15,414.13 8%</u>	<u>485,214.47</u>	<u>574,656.00</u>	<u>89,441.53 16%</u>
Net Budgetary Surplus or (Deficit)	<u>(376,100.00)</u>	<u>(12,366.39)</u>	<u>(31,343.00)</u>	<u>18,976.61 61%</u>	<u>5,782.98</u>	<u>(94,029.00)</u>	<u>99,811.98 106%</u>
Affiliates shared service fee	419,751.00	34,979.00	34,979.00	0.00 0%	104,937.00	104,937.00	0.00 0%
Less Amortization Expense	0.00	1,232.15	0.00	(1,232.15) (100%)	3,696.45	0.00	(3,696.45) (100%)
Less Depreciation Expense	0.00	2,568.23	0.00	(2,568.23) (100%)	7,704.70	0.00	(7,704.70) (100%)
Net Profit or (Loss)	<u>43,651.00</u>	<u>18,812.23</u>	<u>3,636.00</u>	<u>15,176.23 417%</u>	<u>99,318.83</u>	<u>10,908.00</u>	<u>88,410.83 811%</u>
Capital Expenditures	40,000.00	0.00	3,333.00	3,333.00 100%	0.00	9,999.00	9,999.00 100%
Net Profit or (Loss) less cap ex	<u>3,651.00</u>	<u>18,812.23</u>	<u>303.00</u>	<u>(18,509.23) (6,109%)</u>	<u>99,318.83</u>	<u>909.00</u>	<u>(98,409.83) (10,826%)</u>

Statement of RE with Annual Budget

Fiscal Year End: 9/30/2024 Report By: Month 12/31/2023 Reporting Type: Income Statement

Development

	Fund Values 002						
	ANNUAL	MONTH ENDING AT 12/31/2023			YEAR TO DATE AT 12/31/2023		
	BUDGET	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)
REVENUES							
Program Mgmt Fee Income	428,053.00	35,671.00	35,671.00	0.00 0%	107,013.00	107,013.00	0.00 0%
Total Revenues	<u>428,053.00</u>	<u>35,671.00</u>	<u>35,671.00</u>	<u>0.00 0%</u>	<u>107,013.00</u>	<u>107,013.00</u>	<u>0.00 0%</u>
EXPENDITURES							
Salaries and Benefits	238,262.00	12,022.35	19,855.00	7,832.65 39%	37,490.87	59,565.00	22,074.13 37%
Professional Services	150,000.00	6,064.95	12,500.00	6,435.05 51%	6,064.95	37,500.00	31,435.05 84%
Operating/Admin Expenses	12,600.00	101.02	1,050.00	948.98 90%	302.96	3,150.00	2,847.04 90%
Maintenance Expenses	14,500.00	1,681.24	1,209.00	(472.24) (39%)	1,466.30	3,627.00	2,160.70 60%
Insurance Expense	3,691.00	1,704.38	308.00	(1,396.38) (453%)	3,034.00	924.00	(2,110.00) (228%)
Interest Expense	0.00	85.35	0.00	(85.35) (100%)	85.35	0.00	(85.35) (100%)
Total Expenditures	<u>419,053.00</u>	<u>21,659.29</u>	<u>34,922.00</u>	<u>13,262.71 38%</u>	<u>48,444.43</u>	<u>104,766.00</u>	<u>56,321.57 54%</u>
Net Budgetary Surplus or (Deficit)	<u>9,000.00</u>	<u>14,011.71</u>	<u>749.00</u>	<u>13,262.71 1,771%</u>	<u>58,568.57</u>	<u>2,247.00</u>	<u>56,321.57 2,507%</u>
Less Depreciation Expense	0.00	259.71	0.00	(259.71) (100%)	779.13	0.00	(779.13) (100%)
Net Profit or (Loss)	<u>9,000.00</u>	<u>13,752.00</u>	<u>749.00</u>	<u>13,003.00 1,736%</u>	<u>57,789.44</u>	<u>2,247.00</u>	<u>55,542.44 2,472%</u>

Statement of RE with Annual Budget

Fiscal Year End: 9/30/2024 Report By: Month 12/31/2023 Reporting Type: Income Statement

EHV Admin

	Fund Values 087						
	ANNUAL	MONTH ENDING AT 12/31/2023			YEAR TO DATE AT 12/31/2023		
	BUDGET	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)
REVENUES							
HAP Port In Admin	0.00	(76.78)	0.00	(76.78) (100%)	(153.56)	0.00	(153.56) (100%)
EHV Admin	223,338.00	16,223.00	18,612.00	(2,389.00) (13%)	46,727.00	55,836.00	(9,109.00) (16%)
EHV Service Fee	0.00	0.00	0.00	0.00 0%	1,923.00	0.00	1,923.00 100%
Total Revenues	<u>223,338.00</u>	<u>16,146.22</u>	<u>18,612.00</u>	<u>(2,465.78) (13%)</u>	<u>48,496.44</u>	<u>55,836.00</u>	<u>(7,339.56) (13%)</u>
EXPENDITURES							
Salaries and Benefits	125,692.00	8,516.27	10,474.00	1,957.73 19%	24,218.79	31,422.00	7,203.21 23%
EHV Service Fees	0.00	10,725.00	0.00	(10,725.00) (100%)	12,648.00	0.00	(12,648.00) (100%)
Program Mgmt Fee Expenses	0.00	3,722.00	0.00	(3,722.00) (100%)	11,166.00	0.00	(11,166.00) (100%)
Total Expenditures	<u>125,692.00</u>	<u>22,963.27</u>	<u>10,474.00</u>	<u>(12,489.27) (119%)</u>	<u>48,032.79</u>	<u>31,422.00</u>	<u>(16,610.79) (53%)</u>
Net Budgetary Surplus or (Deficit)	<u>97,646.00</u>	<u>(6,817.05)</u>	<u>8,138.00</u>	<u>(14,955.05) (184%)</u>	<u>463.65</u>	<u>24,414.00</u>	<u>(23,950.35) (98%)</u>

Statement of RE with Annual Budget

Fiscal Year End: 9/30/2024 Report By: Month 12/31/2023 Reporting Type: Income Statement

EHV

Fund Values 086

	ANNUAL		MONTH ENDING AT 12/31/2023		YEAR TO DATE AT 12/31/2023		
	BUDGET	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)
REVENUES							
EHV HAP	2,145,000.00	666,577.00	178,750.00	487,827.00 273%	666,577.00	536,250.00	130,327.00 24%
Total Revenues	<u>2,145,000.00</u>	<u>666,577.00</u>	<u>178,750.00</u>	<u>487,827.00 273%</u>	<u>666,577.00</u>	<u>536,250.00</u>	<u>130,327.00 24%</u>
EXPENDITURES							
Housing Assistance Payments	2,145,000.00	235,992.00	178,750.00	(57,242.00) (32%)	665,577.00	536,250.00	(129,327.00) (24%)
Total Expenditures	<u>2,145,000.00</u>	<u>235,992.00</u>	<u>178,750.00</u>	<u>(57,242.00) (32%)</u>	<u>665,577.00</u>	<u>536,250.00</u>	<u>(129,327.00) (24%)</u>
Net Budgetary Surplus or (Deficit)	<u>0.00</u>	<u>430,585.00</u>	<u>0.00</u>	<u>430,585.00 100%</u>	<u>1,000.00</u>	<u>0.00</u>	<u>1,000.00 100%</u>

Statement of RE with Annual Budget

Fiscal Year End: 9/30/2024 Report By: Month 12/31/2023 Reporting Type: Income Statement

FSS

Fund Values 085

	ANNUAL		MONTH ENDING AT 12/31/2023		YEAR TO DATE AT 12/31/2023		
	BUDGET	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)
REVENUES							
FSS subsidy	284,000.00	35,612.51	23,667.00	11,945.51 50%	80,300.12	71,001.00	9,299.12 13%
Total Revenues	<u>284,000.00</u>	<u>35,612.51</u>	<u>23,667.00</u>	<u>11,945.51 50%</u>	<u>80,300.12</u>	<u>71,001.00</u>	<u>9,299.12 13%</u>
EXPENDITURES							
Salaries and Benefits	267,908.00	35,612.51	22,326.00	(13,286.51) (60%)	79,323.50	66,978.00	(12,345.50) (18%)
Operating/Admin Expenses	3,350.00	0.00	280.00	280.00 100%	0.00	840.00	840.00 100%
Total Expenditures	<u>271,258.00</u>	<u>35,612.51</u>	<u>22,606.00</u>	<u>(13,006.51) (58%)</u>	<u>79,323.50</u>	<u>67,818.00</u>	<u>(11,505.50) (17%)</u>
Net Budgetary Surplus or (Deficit)	<u>12,742.00</u>	<u>0.00</u>	<u>1,061.00</u>	<u>(1,061.00) (100%)</u>	<u>976.62</u>	<u>3,183.00</u>	<u>(2,206.38) (69%)</u>

Statement of RE with Annual Budget

FSS FORFEITURES

Fiscal Year End: 9/30/2024 Report By: Month 12/31/2023 Reporting Type: Income Statement

Fund Values 095

	MONTH ENDING AT 12/31/2023			YEAR TO DATE AT 12/31/2023			
	ANNUAL BUDGET	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)
REVENUES							
FSS forfeitures	10,000.00	21,185.48	833.00	20,352.48 2,443%	93,742.50	2,499.00	91,243.50 3,651%
Total Revenues	<u>10,000.00</u>	<u>21,185.48</u>	<u>833.00</u>	<u>20,352.48 2,443%</u>	<u>93,742.50</u>	<u>2,499.00</u>	<u>91,243.50 3,651%</u>
EXPENDITURES							
Operating/Admin Expenses	10,000.00	0.00	833.00	833.00 100%	1,272.81	2,499.00	1,226.19 49%
Total Expenditures	<u>10,000.00</u>	<u>0.00</u>	<u>833.00</u>	<u>833.00 100%</u>	<u>1,272.81</u>	<u>2,499.00</u>	<u>1,226.19 49%</u>
Net Budgetary Surplus or (Deficit)	<u>0.00</u>	<u>21,185.48</u>	<u>0.00</u>	<u>21,185.48 100%</u>	<u>92,469.69</u>	<u>0.00</u>	<u>92,469.69 100%</u>

Statement of RE with Annual Budget

Fiscal Year End: 9/30/2024 Report By: Month 12/31/2023 Reporting Type: Income Statement

Housing Counseling

Fund Values 806

	ANNUAL		MONTH ENDING AT 12/31/2023			YEAR TO DATE AT 12/31/2023			
	BUDGET	ACTUAL	BUDGET	VARIANCE		ACTUAL	BUDGET	VARIANCE	
				Favorable (Unfavorable)				Favorable (Unfavorable)	
REVENUES									
Other Income	65,000.00	0.00	5,417.00	(5,417.00)	(100%)	0.00	16,251.00	(16,251.00)	(100%)
Total Revenues	<u>65,000.00</u>	<u>0.00</u>	<u>5,417.00</u>	<u>(5,417.00)</u>	<u>(100%)</u>	<u>0.00</u>	<u>16,251.00</u>	<u>(16,251.00)</u>	<u>(100%)</u>
EXPENDITURES									
Salaries and Benefits	57,411.00	4,677.13	4,785.00	107.87	2%	13,830.52	14,355.00	524.48	4%
Operating/Admin Expenses	3,500.00	0.00	292.00	292.00	100%	0.00	876.00	876.00	100%
Insurance Expense	1,944.00	386.61	162.00	(224.61)	(139%)	942.69	486.00	(456.69)	(94%)
Total Expenditures	<u>62,855.00</u>	<u>5,063.74</u>	<u>5,239.00</u>	<u>175.26</u>	<u>3%</u>	<u>14,773.21</u>	<u>15,717.00</u>	<u>943.79</u>	<u>6%</u>
Net Budgetary Surplus or (Deficit)	<u>2,145.00</u>	<u>(5,063.74)</u>	<u>178.00</u>	<u>(5,241.74)</u>	<u>(2,945%)</u>	<u>(14,773.21)</u>	<u>534.00</u>	<u>(15,307.21)</u>	<u>(2,867%)</u>

Statement of RE with Annual Budget

Fiscal Year End: 9/30/2024 Report By: Month 12/31/2023 Reporting Type: Income Statement

Mod Rehab

Fund Values 084

	ANNUAL		MONTH ENDING AT 12/31/2023		YEAR TO DATE AT 12/31/2023		
	BUDGET	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)
REVENUES							
Mod Rehab Admin	321,260.00	26,771.00	26,772.00	(1.00) 0%	80,321.00	80,316.00	5.00 0%
Mod Rehab Hap	2,607,912.00	217,326.00	217,326.00	0.00 0%	651,978.00	651,978.00	0.00 0%
Interest Income	0.00	409.15	0.00	409.15 100%	675.82	0.00	675.82 100%
Other Income	10,000.00	95.00	834.00	(739.00) (89%)	307.00	2,502.00	(2,195.00) (88%)
Total Revenues	<u>2,939,172.00</u>	<u>244,601.15</u>	<u>244,932.00</u>	<u>(330.85) 0%</u>	<u>733,281.82</u>	<u>734,796.00</u>	<u>(1,514.18) 0%</u>
EXPENDITURES							
Salaries and Benefits	321,260.00	80,321.00	26,771.00	(53,550.00) (200%)	80,321.00	80,313.00	(8.00) 0%
Mod Rehab	2,607,912.00	195,454.00	217,326.00	21,872.00 10%	589,095.00	651,978.00	62,883.00 10%
Total Expenditures	<u>2,929,172.00</u>	<u>275,775.00</u>	<u>244,097.00</u>	<u>(31,678.00) (13%)</u>	<u>669,416.00</u>	<u>732,291.00</u>	<u>62,875.00 9%</u>
Net Budgetary Surplus or (Deficit)	<u>10,000.00</u>	<u>(31,173.85)</u>	<u>835.00</u>	<u>(32,008.85) (3.833%)</u>	<u>63,865.82</u>	<u>2,505.00</u>	<u>61,360.82 2.450%</u>

Statement of RE with Annual Budget

Fiscal Year End: 9/30/2024 Report By: Month 12/31/2023 Reporting Type: Income Statement

5 yr Mainstream Admin

	Fund Values 091						
	ANNUAL	MONTH ENDING AT 12/31/2023			YEAR TO DATE AT 12/31/2023		
	BUDGET	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)
REVENUES							
5 YR. 2017, 2020 Mainstream Admin	276,454.00	19,921.00	23,038.00	(3,117.00) (14%)	56,182.00	69,114.00	(12,932.00) (19%)
Total Revenues	<u>276,454.00</u>	<u>19,921.00</u>	<u>23,038.00</u>	<u>(3,117.00) (14%)</u>	<u>56,182.00</u>	<u>69,114.00</u>	<u>(12,932.00) (19%)</u>
EXPENDITURES							
Salaries and Benefits	269,706.00	23,556.80	22,475.00	(1,081.80) (5%)	67,266.96	67,425.00	158.04 0%
Total Expenditures	<u>269,706.00</u>	<u>23,556.80</u>	<u>22,475.00</u>	<u>(1,081.80) (5%)</u>	<u>67,266.96</u>	<u>67,425.00</u>	<u>158.04 0%</u>
Net Budgetary Surplus or (Deficit)	<u>6,748.00</u>	<u>(3,635.80)</u>	<u>563.00</u>	<u>(4,198.80) (746%)</u>	<u>(11,084.96)</u>	<u>1,689.00</u>	<u>(12,773.96) (756%)</u>

Statement of RE with Annual Budget

Fiscal Year End: 9/30/2024 Report By: Month 12/31/2023 Reporting Type: Income Statement

5 Year Mainstream HAP

	Fund Values 081						
	ANNUAL	MONTH ENDING AT 12/31/2023			YEAR TO DATE AT 12/31/2023		
	BUDGET	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)
REVENUES							
5 YR, 2017, 2020 Mainstream HAP	2,720,000.00	251,600.00	226,667.00	24,933.00 11%	748,971.00	680,001.00	68,970.00 10%
HAP Port In Admin	0.00	0.00	0.00	0.00 0%	(141.47)	0.00	(141.47) (100%)
Total Revenues	<u>2,720,000.00</u>	<u>251,600.00</u>	<u>226,667.00</u>	<u>24,933.00 11%</u>	<u>748,829.53</u>	<u>680,001.00</u>	<u>68,828.53 10%</u>
EXPENDITURES							
Salaries and Benefits	0.00	0.00	0.00	0.00 0%	273.89	0.00	(273.89) (100%)
HAP 5 YR, 2017, 2020 Mainstream	2,720,000.00	258,091.00	226,667.00	(31,424.00) (14%)	761,349.50	680,001.00	(81,348.50) (12%)
Total Expenditures	<u>2,720,000.00</u>	<u>258,091.00</u>	<u>226,667.00</u>	<u>(31,424.00) (14%)</u>	<u>761,623.39</u>	<u>680,001.00</u>	<u>(81,622.39) (12%)</u>
Net Budgetary Surplus or (Deficit)	<u>0.00</u>	<u>(6,491.00)</u>	<u>0.00</u>	<u>(6,491.00) (100%)</u>	<u>(12,793.86)</u>	<u>0.00</u>	<u>(12,793.86) (100%)</u>

Statement of RE with Annual Budget

Fiscal Year End: 9/30/2024 Report By: Month 12/31/2023 Reporting Type: Income Statement

Ports

Fund Values 088

	ANNUAL		MONTH ENDING AT 12/31/2023		YEAR TO DATE AT 12/31/2023		
	BUDGET	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE
				Favorable (Unfavorable)			Favorable (Unfavorable)
REVENUES							
HAP Port In	17,000,000.00	549,836.00	1,416,667.00	(866,831.00) (61%)	1,811,244.00	4,250,001.00	(2,438,757.00) (57%)
Total Revenues	<u>17,000,000.00</u>	<u>549,836.00</u>	<u>1,416,667.00</u>	<u>(866,831.00) (61%)</u>	<u>1,811,244.00</u>	<u>4,250,001.00</u>	<u>(2,438,757.00) (57%)</u>
EXPENDITURES							
HAP Port Ins	17,000,000.00	554,229.00	1,416,667.00	862,438.00 61%	1,815,637.00	4,250,001.00	2,434,364.00 57%
Total Expenditures	<u>17,000,000.00</u>	<u>554,229.00</u>	<u>1,416,667.00</u>	<u>862,438.00 61%</u>	<u>1,815,637.00</u>	<u>4,250,001.00</u>	<u>2,434,364.00 57%</u>
Net Budgetary Surplus or (Deficit)	<u>0.00</u>	<u>(4,393.00)</u>	<u>0.00</u>	<u>(4,393.00) (100%)</u>	<u>(4,393.00)</u>	<u>0.00</u>	<u>(4,393.00) (100%)</u>

Statement of RE with Annual Budget

Fiscal Year End: 9/30/2024 Report By: Month 12/31/2023 Reporting Type: Income Statement

SPC Continuum of Care

	Fund Values 082, 182						
	ANNUAL	MONTH ENDING AT 12/31/2023			YEAR TO DATE AT 12/31/2023		
	BUDGET	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)	ACTUAL	BUDGET	VARIANCE Favorable (Unfavorable)
REVENUES							
SPC/CoC Prog Inc	1,500,000.00	186,470.00	125,000.00	61,470.00 49%	573,865.00	375,000.00	198,865.00 53%
SPC/CoC Admin	135,000.00	19,428.00	11,251.00	8,177.00 73%	61,859.00	33,753.00	28,106.00 83%
Total Revenues	<u>1,635,000.00</u>	<u>205,898.00</u>	<u>136,251.00</u>	<u>69,647.00 51%</u>	<u>635,724.00</u>	<u>408,753.00</u>	<u>226,971.00 56%</u>
EXPENDITURES							
SPC Adm Expense	135,000.00	19,428.00	11,251.00	(8,177.00) (73%)	61,859.00	33,753.00	(28,106.00) (83%)
SPC Program Expense	1,500,000.00	186,470.00	125,000.00	(61,470.00) (49%)	573,865.00	375,000.00	(198,865.00) (53%)
Total Expenditures	<u>1,635,000.00</u>	<u>205,898.00</u>	<u>136,251.00</u>	<u>(69,647.00) (51%)</u>	<u>635,724.00</u>	<u>408,753.00</u>	<u>(226,971.00) (56%)</u>
Net Budgetary Surplus or (Deficit)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00 %</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00 0%</u>

Balance Sheet - Summary
Grouped By Fund Group
Reporting for periods as of 12/31/2023

<u>Assets</u>	Total Amount	COCC/ Development	Housing Counseling	non-Sec 8 AH	Section 8 AH
Cash	\$ 13,945,238.17	\$ 1,614,812.59	\$ 21,479.69	\$ 746,041.17	\$ 11,562,904.72
Accounts Receivable	\$ 253,137.73	\$ 44,055.24	\$ 408.00	\$ 64,888.86	\$ 143,785.63
Accounts Receivable Other	\$ 211,949.99	\$ 0.00	\$ 1,246.73	\$ 147,448.76	\$ 63,254.50
Interfund A/R	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prepaid	\$ 53,124.49	\$ 8,662.00	\$ 0.00	\$ 0.00	\$ 44,462.49
Land	\$ 602,470.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 602,470.00
Building	\$ 2,745,279.15	\$ 271,891.00	\$ 0.00	\$ 0.00	\$ 2,473,388.15
Property Improvement	\$ 1,811,148.31	\$ 348,555.39	\$ 0.00	\$ 0.00	\$ 1,462,592.92
Capitalized Leases	\$ 284,239.36	\$ 113,564.62	\$ 0.00	\$ 0.00	\$ 170,674.74
Intangible Assets	\$ 324,404.26	\$ 0.00	\$ 0.00	\$ 0.00	\$ 324,404.26
Accumulated Depreciation	\$ (3,596,522.10)	\$ (542,410.38)	\$ 0.00	\$ 0.00	\$ (3,054,111.72)
Investments - Restricted	\$ 444,452.63	\$ 0.00	\$ 0.00	\$ 0.00	\$ 444,452.63
Deferred Outflows	\$ 3,886,133.00	\$ 1,879,822.00	\$ 0.00	\$ 0.00	\$ 2,006,311.00
Total : Assets	\$ 20,965,054.99	\$ 3,738,952.46	\$ 23,134.42	\$ 958,378.79	\$ 16,244,589.32

<u>Liabilities and Net Assets</u>	Total Amount	COCC/ Development	Housing Counseling	non-Sec 8 AH	Section 8 AH
Liability					
Accounts Payable	\$ 1,067,421.09	\$ 52,039.43	\$ 340.00	\$ 778,900.84	\$ 236,140.82
Accounts Payable - HUD	\$ 9,124.00	\$ 0.00	\$ 0.00	\$ 6,556.00	\$ 2,568.00
Accrued Comp Absence - Curre	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,000.00
Accrued Comp Absence - LT	\$ 679,265.66	\$ 335,447.12	\$ 13,249.76	\$ 0.00	\$ 330,568.78
Accrued Liability - Salaries	\$ (30,296.76)	\$ 0.00	\$ 0.00	\$ 0.00	\$ (30,296.76)
HAP FSS escrow/Rehab escrow	\$ 444,476.64	\$ 0.00	\$ 0.00	\$ 24.01	\$ 444,452.63
Unearned Revenue	\$ 183,954.47	\$ 0.00	\$ 0.00	\$ 0.00	\$ 183,954.47
Partnership Disposition Fee	\$ (379.20)	\$ (379.20)	\$ 0.00	\$ 0.00	\$ 0.00
Pension Liability	\$ 7,174,744.00	\$ 3,457,795.00	\$ 0.00	\$ 0.00	\$ 3,716,949.00
Deferred Inflows	\$ 2,049,218.00	\$ 995,926.00	\$ 0.00	\$ 0.00	\$ 1,053,292.00
Total Liability	\$ 11,592,527.90	\$ 4,840,828.35	\$ 13,589.76	\$ 785,480.85	\$ 5,952,628.94
Equity					
Surplus	\$ 9,481,418.46	\$ (1,257,724.16)	\$ 24,317.87	\$ 43,857.62	\$ 10,670,967.13
Current Year Net Assets	\$ (108,891.37)	\$ 155,848.27	\$ (14,773.21)	\$ 129,040.32	\$ (379,006.75)
Total Equity	\$ 9,372,527.09	\$ (1,101,875.89)	\$ 9,544.66	\$ 172,897.94	\$ 10,291,960.38
Total : Liabilities and Net Assets	\$ 20,965,054.99	\$ 3,738,952.46	\$ 23,134.42	\$ 958,378.79	\$ 16,244,589.32

Quarterly Investment Report

The Authority invests all funds in compliance with HUD regulations and the policies approved by the Board. Accordingly, all of the Authority's investments are 100% secured by either the Federal Deposit Insurance Corporation or pledged collateral. The Authority's Investment Portfolio priorities focus on safety of principal first, then liquidity and earning a market rate of return.

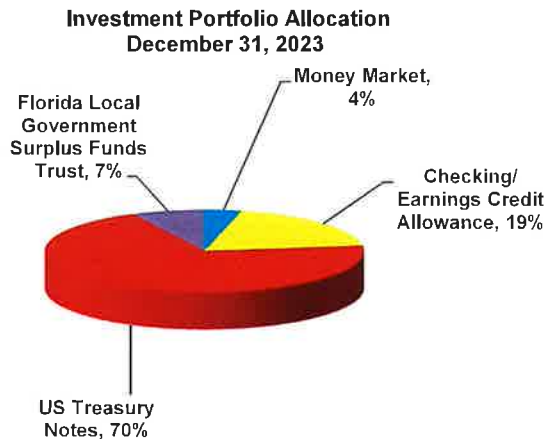
Section 401(e) of the federal annual contribution contract authorizes the Authority to invest excess federal funds in instruments issued by or guaranteed by the federal government. The authority practices this policy for all invested funds, regardless of source.

Current Investment Portfolio Allocation Quarter Ending December 31, 2023

The Portfolio Allocation as of December 31, 2023 chart is a breakdown of the Authority's portfolio by the types of investments. The Authority's \$14,389,691 cash/investment position presented below includes \$ 444,453 set aside for the Family Self Sufficiency Program (FSS). The Authority also invested \$1,073,408 in the Florida State Board of Administration Prime Fund and Housing Choice Vouchers invested \$10.0 million in a laddered portfolio of US Treasury Notes.

The US Treasury Notes have maturities of: \$5.0 million, 8/31/2027; \$1.0 million, 2/29/2024; \$1.0 million, 10/24/2024; \$1.0 million, 8/15/2025; \$1.0 million, 8/31/2024; and \$2.0 million 1/16/2024.


The TD Municipal Choice Account receives an earnings credit allowance for checking at a rate of 2.1% and offsets all bank fees.




Portfolio Allocation As of December 31, 2023			Rates
TD Money Market	\$	543,950	3.51%
TD Municipal Choice		2,743,935	2.75%
US Treasury Notes		10,028,398	4.01%
Florida Prime SBA		1,073,408	5.59%
		\$ 14,389,691	

MEMORANDUM 2024-05 (CEO)

TO: BCHA Board of Commissioners

THRU: Tiffany Garcia, Executive Deputy Director 

FROM: Parnell Joyce, Chief Executive Officer 

DATE: May 13, 2024

SUBJECT: 2024 PHA Annual Plan and 5-year plan

REQUESTED ACTION: Motion to approve the Public Housing Authority (“PHA”) Annual Plan, 5-Year plan, and changes to the Administrative Plan for fiscal year beginning October 1, 2024.

WHY ACTION IS NECESSARY: Federal regulations require Public Housing Authorities (PHA’s) to submit the Annual Plan and 5- Year Plan to HUD, which includes PHA Certifications of Compliance with the PHA Plan and approval of the Board of Commissioners.

WHAT THIS ACTION ACCOMPLISHES: The PHA Plan informs HUD, residents, and the public of Broward County Housing Authority’s (BCHA) mission for serving the needs of low-income and very low-income families and the strategy for addressing those needs. HUD requires Board approval prior to submission.

SUMMARY EXPLANATION/BACKGROUND: The PHA Plan is a comprehensive guide to public housing agency (PHA) policies, programs, operations, and strategies for meeting local housing needs and goals. There are two parts to the PHA Plan: the 5-Year Plan, which each PHA submits to HUD once every 5th PHA fiscal year, and the Annual Plan, which is submitted to HUD every year. Significant changes to the Assisted Housing Administrative Plan are included in this process.

FISCAL IMPACT/COST SUMMARY: None

ATTACHMENTS: PHA Annual plan, PHA 5-Year plan, 5-Year Plan summary document

RESOLUTION NO. 2024-09

A Resolution of the Broward County Housing Authority Approving the PHA Annual Plan for Fiscal Year beginning October 1, 2024 and the agency 5-Year Plan starting October 1, 2024 – September 30, 2029

WHEREAS, the U. S. Department of Housing and Urban Development (“HUD”) requires public housing authorities to submit an Annual Plan and a 5Year Plan; and

WHEREAS, the Broward County Housing Authority (“BCHA”) Annual Plan and 5-Year Plan are a guide to BCHA’s Housing Choice Voucher policies, operations and strategies for meeting local housing needs and goals; and

WHEREAS, the Agency Annual Plan 2024 and the 5-Year Plan were the subject of a Public Hearing held on April 16, 2024, before the BCHA Board of Commissioners to receive comments and was developed in consultation with BCHA’s Resident Advisory Board as explained in Memorandum 2024-06 (CEO).

WHEREAS, the Board of Commissioners of the BCHA are required by the U.S. Department of Housing and Urban Development to certify, by resolution, that the Board approves the submission of the BCHA FY 2024 PHA Agency Annual Plan and the Agency 5-Year Plan.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of the BCHA hereby approves the PHA Agency Annual Plan for the Fiscal Year beginning October 1, 2024 and the agency 5-Year Plan starting October 1, 2024 – September 30, 2029. Furthermore, the Board of Commissioners authorizes the Chief Executive Officer to submit the Plan to the Department of Housing and Urban Development (“HUD”).

PASSED, ADOPTED AND APPROVED THIS 21st DAY OF MAY, 2024.

JOHN T. LOOS III, CHAIR


PARNELL JOYCE, BOARD SECRETARY/CEO





4780 North State Road 7, Lauderdale Lakes, FL 33319 ■ Phone: (954) 739-1114 ■ Fax: (954) 535-0407 ■ TRS/Florida Relay Service 711

MEMORANDUM 2024-01 (PD)

TO: Board of Commissioners

THRU: Parnell Joyce, Chief Executive Officer 

THRU: Peter Jannis, BCHA Chief Financial Officer 

FROM: Teisha Palmer, BCHA Procurement Manager 

DATE: May 3, 2024

SUBJECT: RFP 22-308-R, HVAC Repair, Installation and Emergency HVAC Services

REQUESTED ACTION:

Motion to approve the 1st Renewal of the contract for the period September 1, 2024, – August 31, 2025, to Angels Remodeling & Constructions LLC, DBA, Call Air Conditioning Service for HVAC Repair, Installation and Emergency HVAC Services, RFP 22-308R at vendor’s negotiated increase rate at 6% for Air Conditioning Condensing Unit and a \$50.00 for each permit.

WHY ACTION IS NECESSARY:

In accordance with the Procurement Policy, the Board is required to approve all purchases over \$100,000 and all contract modifications in excess of 10% of the original contract amount of \$100,000, whichever is less.

WHAT ACTION ACCOMPLISHES:

Provides continuation of a contract for HVAC repair, installation and emergency HVAC services on an “as-needed” basis.

SUMMARY EXPLANATION/BACKGROUND:

On September 1, 2022, a contract for HVAC Repair, Installation, and Emergency HVAC Services was executed between Building Better Communities and Angels Remodeling & Constructions LLC, DBA, Call Air Conditioning Service for HVAC Services for the Period September 1, 2022 – August 31, 2024, with a three, one-year renewal option. This contract was awarded after the Board of Directors of Building Better Communities approves the award of the contract under Resolution NO. 2022-06.

On December 1, 2023 the first contract amendment as it relates to a price increase was issued and approved internally as this did not require the Board of Directors approval because the contract modification was not in excess of 10% of the original contract amount of \$100,000 whichever is less in accordance to our procurement manual.

The First Amendment to the Contract was approved due to the change in the law by the Environment Protection Agency (EPA), which requires all 14 SEER Air Conditioning Units to be changed to 15

SEER. This change necessitated the replacement of all existing units, resulting in a significant increase in the overall cost for services. The change in the EPA requirement impacted the overall cost for services to increase by 8.87% of the original estimated contract cost, which was \$507,280.00.

The vendor has requested a 6% increase in the cost for the 15 SEER Units and a \$50.00 increase per permit due to the unavoidable rise in the cost of air conditioning units and permits. An internal analysis of the cost has been conducted based on the Consumer Price Index, Miami-Fort Lauderdale West Palm Beach – February 2024, which showed an overall rise in cost of 4.9% and has determined the price increase request to be reasonable and necessary.

See below the Proposed Fee Schedule for the contract Period. 09/01/2024 – 08/31/2025.

ITEM #	Description	Unit	Unit Rate
1	Tradesman HVAC/Technician for repairs, installations and service calls during <u>regular business hours</u> (Mon-Fri 8:30am-5:00pm)	Hour	\$88.00
2	Tradesman HVAC/Technician for repairs, installations and service calls <u>outside of regular business hours</u> (After hours, Weekends, Holidays)	Hour	\$88.00
3	HVAC Apprentice/Helper for repairs, installations and service calls during <u>regular business hours</u> (Mon-Fri 8:30am-5:00pm)	Hour	\$66.00
4	HVAC Apprentice/Helper for repairs, installations and service calls <u>outside of regular business hours</u> (After hours, Weekends, Holidays)	Hour	\$66.00
5	Supervisor <u>regular business hours</u> (Mon-Fri 8:30am-5:00pm)	Hour	\$93.50
6	Supervisor <u>Outside of regular business hours</u> (After hours, Weekends, Holidays)	Hour	\$93.50
7	Bryant Sentry – 1.5 Ton 14 SEER 15 SEER (Matching) Residential Air Conditioner Condensing Unit, Air Handler, Line Set, Dryer, and 5kw Heater Unit (or BCHA approved equal) (See attached specifications for reference) (Excludes labor for installation)	Each	\$3,588.00
8	Bryant Sentry – 2 Ton 14 SEER , 15 SEER (Matching) Residential Air Conditioner Condensing Unit, Air Handler, Line Set, Dryer, and 5kw Heater Unit (or BCHA approved equal) (See attached specifications for reference) (Excludes labor for installation)	Each	\$3,773.60
9	Bryant Sentry – 2.5 Ton 14 SEER 15 SEER (Matching) Air Conditioner Condensing Unit, Air Handler, Line Set, Dryer, and 5kw Heater Unit (or BCHA approved equal) (See attached specifications for reference) (Excludes labor for installation)	Each	\$4,019.52
10	MATERIALS Invoiced Cost Plus % Markup (Air Conditioning Units excluded)	N/A	20%
11	Permits (Includes all costs associated with obtaining each permit)	Each	\$500.00

FISCAL IMPACT/COST SUMMARY:

This contract will be funded by the appropriate source at the time of release.

ATTACHMENTS:

Exhibit 1 – Copy of Price Analysis

Exhibit 2 – Letter from Vendor Requesting Price Increase

EXHIBIT 2

Angels Remodeling & Construction LLC

5944 Coral Ridge Dr #275
Coral Springs FL 33076
954-691-8102
cjagat@yahoo.com
License -CGC1516339/ CAC1821135

4/9/2024

Broward Housing Authority
4780 N. State Rd 7
Lauderdale Lakes FL
Attn: Purchasing

Re: Contract # RFP 22-308-R (BBC)

Attn: Ms. Teisha Palmer

Dear Ms. Palmer

I am writing to you in regards to the above contract RFP 22-308R(BBC) and the renewal of the contract.

The reason for my letter is to request an increase to my contract.

The reasons for this request are as follows:

1. The prices of the units have increase by 6% (see attach).
2. The prices for the permits have increase by the city and they are more stringent with the new 2023 Building codes.

I respectful request a 6% increase to Contract RFP 22-308R to assist in covering the increase of the units and a \$50 increase for the permits.

Thank You!

If you should need any further questions. Please do not hesitate to contact me

Christine Jagat
954-691-8102
Cjagat@yahoo.com

**Angels Remodeling & Construction LLC D/B/A
Call Air Conditioning Service**

#	Description	Est. Qty	Contracted Unit \$		1st Request for Price		2nd Request for Price Increase -		Contractor's 2nd
			(9/1/22 - 11/30/2023)	Contracted Fee (09/1/22 - 11/30/2023)	Increase - (12/1/2023 - 08/31/24) Contractor's Proposed Unit \$	1st Contractor's Proposed Fee 12/1/2023 - 08/31/2024	9/1/2024 - 08/31/25 Contractor's Proposed Unit \$	Percent Increase	
1	Tradesman HVAC/Technician (Business)	180	\$80.00	\$14,400.00	\$88.00	\$15,840.00	\$88.00	0.00%	\$15,840.00
2	Tradesman HVAC/Technician (Weekend)	4	\$80.00	\$320.00	\$88.00	\$352.00	\$88.00	0.00%	\$352.00
3	HVAC Apprentice/Helper (Business)	180	\$60.00	\$10,800.00	\$66.00	\$11,880.00	\$66.00	0.00%	\$11,880.00
4	HVAC Apprentice/Helper (Weekend)	4	\$60.00	\$240.00	\$66.00	\$264.00	\$66.00	0.00%	\$264.00
5	Supervisor (Business)	48	\$85.00	\$4,080.00	\$93.50	\$4,488.00	\$93.50	0.00%	\$4,488.00
6	Supervisor (Weekend)	4	\$85.00	\$340.00	\$93.50	\$374.00	\$93.50	0.00%	\$374.00
7	1.5 Ton 15 SEER	20	\$3,078.00	\$61,560.00	\$3,385.00	\$67,700.00	\$3,588.10	6.00%	\$71,762.00
8	2 Ton 15 SEER	20	\$3,237.00	\$64,740.00	\$3,560.00	\$71,200.00	\$3,773.60	6.00%	\$75,472.00
9	2.5 Ton 15 SEER	20	\$3,448.00	\$68,960.00	\$3,792.00	\$75,840.00	\$4,019.52	6.00%	\$80,390.00
10	Materials	6000	20%	\$1,200.00	20%	\$1,200.00	20%	0.00%	\$1,200.00
11	Permits	60	\$450.00	\$27,000.00	\$450.00	\$27,000.00	\$500.00	11.11%	\$30,000.00
Total				\$253,640.00		\$276,138.00			\$292,022.40
Estimated Cost			2 years	\$507,280.00		\$529,778.00			\$568,160.40
Estimated Cost			5 years	\$1,268,200.00		\$1,358,192.00			\$1,444,227.60

#	Description	Est. Qty	Variance \$Unit (10%) - 1st Price Increase		Variance \$Unit (6%) - 2nd Price Increase (Comparison with 1st price increase request)		Variance Estimated Yearly Cost 2nd Price Increase	Increase in Percentage of Original contract Price and New Proposed Price	Variance Estimated Yearly Cost 1st Price Increase	Increase in Percentage of Original contract Price and New Proposed Price
			12/1/2023-08/31/2024	Variance \$Unit (10%) - 2nd Price Increase (Comparison with original contract Price)	Price Increase (Comparison with 1st price increase request)					
1	Tradesman HVAC/Technician (Business)	180	\$8.00	\$8.00	\$0.00	\$1,440.00	10.00%	\$1,440.00	10.00%	
2	Tradesman HVAC/Technician (Weekend)	4	\$8.00	\$8.00	\$0.00	\$32.00	10.00%	\$32.00	10.00%	
3	HVAC Apprentice/Helper (Business)	180	\$6.00	\$6.00	\$0.00	\$1,080.00	10.00%	\$1,080.00	10.00%	
4	HVAC Apprentice/Helper (Weekend)	4	\$6.00	\$6.00	\$0.00	\$24.00	10.00%	\$24.00	10.00%	
5	Supervisor (Business)	48	\$6.00	\$6.00	\$0.00	\$240.00	10.00%	\$240.00	10.00%	
6	Supervisor (Weekend)	4	\$8.50	\$8.50	\$0.00	\$408.00	10.00%	\$408.00	10.00%	
7	1.5 Ton 15 SEER	20	\$8.50	\$8.50	\$0.00	\$34.00	10.00%	\$34.00	10.00%	
8	2 Ton 15 SEER	20	\$307.00	\$510.10	\$203.10	\$10,202.00	16.57%	\$6,140.00	9.97%	
9	2.5 Ton 15 SEER	20	\$323.00	\$536.60	\$213.60	\$10,732.00	16.58%	\$6,460.00	9.98%	
10	Materials	6000	\$344.00	\$571.52	\$227.52	\$11,430.40	16.58%	\$6,880.00	9.98%	
11	Permits	60	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%	
Total			\$0.00	\$50.00	\$50.00	\$3,000.00	11.11%	\$0.00	0.00%	
Estimated Cost						\$38,382.40	15.13%	\$22,498.00	8.87%	
Estimated Cost						\$76,764.80		\$44,996.00		
Estimated Cost						\$191,912.00		\$112,490.00		

RESOLUTION NO. 2024-10

A Resolution of the Broward County Housing Authority (BCHA) Authorizing Chief Executive Officer to enter into a first contract renewal with Angels Remodeling & Constructions, LLC for HVAC services.

WHEREAS, the Chief Executive Officer is requesting the Board of Commissioners authorize the execution of the first contract renewal with Angels Remodeling & Constructions, LLC, DBA, Call Air Conditioning Services for HVAC repair, installation and emergency services as explained Memorandum 2024-01 (PD).

WHEREAS, Board approval is required for contract renewals when the renewal price is 10% higher than the original negotiated contract price; and,

WHEREAS, the current contract expires on August 31, 2024; and,

WHEREAS, a cost analysis was completed at the vendor proposed rate increase and found to be inline with the national average,

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners hereby authorizes the Contracting Officer to enter into a first renewal with Angels Remodeling & Constructions, LLC, DBA, Call Air Conditioning Services for HVAC services at a negotiated increase rate as explained in Memorandum 2024-01 (PD).


PASSED, ADOPTED AND APPROVED THIS 21st DAY OF MAY 2024.

JOHN T. LOOS III, CHAIR

PARNELL JOYCE, BOARD SECRETARY/CEO

MEMORANDUM 2024-06 (CEO)

TO: Board of Commissioners

FROM: Parnell Joyce, Chief Executive Officer 

DATE: May 14, 2024

SUBJECT: Authorization of Actions in Furtherance of Tequesta Reserve Development

REQUESTED ACTION:

Motion to change the structure from an LLC to a limited partnership for Tequesta Reserve development.

WHY ACTION IS NECESSARY:

The Board previously approved the formation of Tequesta Reserve, LLC; to obtain Ad Valorem tax exemption a new limited partnership entity is required, i.e. Tequesta Reserve, L.P.

SUMMARY EXPLANATION/BACKGROUND:

The Ad Valorem tax exemption was built into financing projections and underwriting. The conversion from an LLC (limited liability company) to an LP (limited partner) entity allows for property tax exemptions. This resolution authorizes the conversion, and amending documents to account for this change.

“Tequesta Reserve” is the multifamily senior housing development planned for construction in the Town of Davie. The site sits on a vacant portion of land adjacent to the Griffin Gardens senior Multifamily community. It has been reimagined as a mid-rise property to house seventy-six low-income senior families.

BROWARD COUNTY HOUSING AUTHORITY

RESOLUTION NO. 2024-11

WHEREAS, the Broward County Housing Authority (“**BCHA**” or the “**Authority**”) board of commissioners approved Resolution No. 2024-08 on April 16, 2024 approving resolutions in connection with the development work and the financing of Tequesta Reserve, a new 76-unit housing development for low-income elderly families and other related improvements on the property (the “**Project**”);

WHEREAS, Resolution 2024-08 approved Tequesta Reserve, LLC, as the owner of the Project, which will serve as the single purpose tax credit entity as the owner of the property and the project (the “**Owner**”);

WHEREAS, in order to be eligible for *ad valorem* tax exemption, the Owner of the property must be a Florida limited partnership;

WHEREAS, MCCAN Communities, Inc., a Florida nonprofit corporation (“**MCCAN**”) and instrumentality of BCHA, is the sole member of the Owner;

WHEREAS, MCCAN has approved the conversion of the Owner from a limited liability company to a limited partnership pursuant to Florida Statutes Chapters 605 and 620 and a written Agreement and Plan of Conversion (the “**Conversion**”);

WHEREAS, BCHA has determined that it is in the best interests of BCHA and the Project to update all references to “Tequesta Reserve, LLC, a limited liability company” to “Tequesta Reserve, L.P., a limited partnership” in Resolution 2024-08 and to permit the Authority to amend any document authorized by Resolution 2024-08 to reflect the Conversion.

NOW, THEREFORE, BE IT RESOLVED, in connection with the authorization of the development work and financing in Resolution 2024-08, the Authority Board of Commissioners now wishes to authorize such further action as may be necessary to advance the purposes set forth in the foregoing recitals:

Resolved, All references to “Tequesta Reserve, LLC, a Florida limited liability company” in resolution 2024-08 will be updated to “Tequesta Reserve, L.P., a Florida limited partnership;

Resolved, The Chief Executive Officer or his designee is authorized to amend any document, application, or agreement authorized by resolution 2024-08, as may be necessary to reflect the conversion of the Owner from a limited liability company to a limited partnership;

Resolved, The Chief Executive Officer or his designee is authorized to perform any and all activities that the Chief Executive Officer determines are necessary or desirable to codify the authorizations described in this Resolution; and

Resolved, Any and all actions previously taken by the Authority and the Chief Executive Officer or his designee in connection with the provisions and resolutions set forth herein, are hereby ratified.

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I, John T. Loos III, hereby certify that I am the duly appointed and acting Secretary of the Board of Commissioners of the Broward County Housing Authority (“BCHA”) and that the foregoing Resolutions were duly adopted by the Board of Commissioners of BCHA at its duly noticed meeting held with a quorum present on May 21, 2024.

John T. Loos III, President

Assisted Housing Program Report

Month Ending: April 30, 2024

HOUSING CHOICE VOUCHER PROGRAM STATISTICS				
PROGRAM	TOTAL LEASED	FAMILIES SEARCHING WITHIN		NEW FAMILIES ENTERING
HOUSING CHOICE VOUCHER	4532	261		0
PROGRAM	UNITS ALLOTTED	UNITS LEASED	SEARCHING	VACANCIES
Emergency Housing Vouchers	178	157	7	14
"SPECIAL PROGRAMS"				
PROGRAM	UNITS ALLOTTED	UNITS LEASED	SEARCHING	VACANCIES
SPC (1-8)	144	123	1	20
"MAINSTREAM PROGRAM"				
PROGRAM	UNITS ALLOTTED	UNITS LEASED	SEARCHING	VACANCIES
MAINSTREAM (MS-1) NED	75	64	8	3
MAINSTREAM (MS-5) 5 YEAR	50	44	1	5
MAINSTREAM (MS-5) FY 2017	79	69	3	7
MAINSTREAM (MS-5) FY 2020	24	17	1	6
MAINSTREAM (MS-5) FY 2021	100	52	5	43
"FAMILY UNIFICATION PROGRAM"				
PROGRAM	UNITS ALLOTTED	UNITS LEASED	SEARCHING	VACANCIES
FUP	414	350	20	44
Foster Youth 2 Independence	7	5	2	0
"VETERANS AFFAIRS SUPPORTIVE HOUSING PROGRAM"				
PROGRAM	UNITS ALLOTTED	UNITS LEASED	SEARCHING	VACANCIES
VASH	317	247	40	30
"FAMILY SELF SUFFICIENCY"				
PROGRAM	MANDATORY SLOTS	ENROLLED	FAMILIES EARNING ESCROW	
FSS	50	157	85	
"PORTABILITY"				
PROGRAM				UNITS LEASED
INCOMING PORTS (PORT INS) VOUCHERS ADMINISTERED BY BCHA FROM OTHER HOUSING AUTHORITIES				312
OUTGOING PORTS (PORT OUTS) BCHA VOUCHERS PORTING OUT OF BROWARD COUNTY TO OTHER HOUSING AUTHORITIES				160
"MODERATE REHABILITATION"				
PROGRAM	UNITS ALLOTTED	UNIT LEASED	NITS FOR INSPECTIO	VACANCIES
EL JARDIN (MOD)	233	233	0	0

Broward County Housing Authority
Monthly Report on Status of Solicitations
May 1, 2024

Description (Contract No.)	Contractor	Execution Date	Agreement Term	Expiration Date	Renewal Term(s)
HVAC Repair, Installation and Emergency HVAC Services (RFP 22-308-R)	Angels Remodeling & Construction LLC D/B/A Call Air Conditioning Service	9/1/2022	2 Year Contract With Three, One Year Renewal Options.	8/31/2024	Eligible for 1st Renewal on 9/1/2024.
Janitorial Services at Griffin Gardens, Highland Gardens, and Headway Corporate Offices (RFP 20-288)	Clean Space, INC	11/23/2020	2 Year Contract With Three, One Year Renewal Options.	11/22/2024	Eligible for 3rd and Final Renewal on 11/22/2024.
Plumbing Services (RFP 19-281)	Primary- A to Z Statewide Plumbing, Inc. Secondary - GreenTeam Service, Corp	12/1/2019	2 Year Contract With Three, One Year Renewal Options.	11/30/2024	Third of three renewal executed effective 12/01/2023
Pest Control Services (RFP 20-287)	Home Paramount Pest Control	3/24/2021	2 Year Contract With Three, One Year Renewal Options.	3/23/2025	Eligible for 3rd and final Renewal on 3/24/2026.
Multi-Site Tub and Solid Surface Tops Glazing (QR 22-305)	DMB Refinishers Inc	3/25/2022	1 Year Contract With Two, One Year Renewal Options.	3/24/2025	Not Eligible for Renewal on 3/25/25. Will need to resolicit for services after contract expires on 3/24/25.
Landscaping Services (IFB 20-286)	Touch of Class Landscaping	5/1/2020	2 Year Contract with Three, One Year Renewal Options.	4/30/2025	Not Eligible for Renewal on 5/1/2025. Will need to resolicit for services after contract expires on 4/30/25.
Financial Advisor Services (RFP 22-310)	TAG Associates of Florida, LLC	5/1/2022	2 Year Contract With Three, One Year Renewal Options.	4/30/2025	Eligible for 2nd Renewal on 5/1/2025.
Elevator Maintenance & Repair Services (QR 21-295)	Mowrey Elevator Company of FL, Inc.	6/16/2021	2 Year Contract with Three, One Year Renewal Options.	6/15/2025	Eligible for 3rd Renewal/Final on 06/16/2025.
Inspections Services (IFB 21-299)	McCright & Associates	6/16/2021	2 Year Contract with Three, One Year Renewal Options.	6/15/2025	Eligible for 3rd Renewal/Final on 06/16/2025.
Architectural and Engineering Services (RFQ 20-285)	Barranco Gonzalez Architect	7/1/2020	2 Year Contract With Three, One Year Renewal Options.	6/30/2025	Not Eligible for Renewal on 07/1/2025. Will need to resolicit for services after contract expires on 6/30/25
General Legal Services (RFP 20-283)	Weiss Serota Helfman Cole + Bierman PL	7/25/2023	2 Year Contract with Three, One Year Renewal Options.	7/24/2025	Eligible for 1st Renewal on 7/25/2025.
Banking Services (RFP 21-297)	TD Bank, N.A	9/1/2021	2 Year Contract With Three, One Year Renewal Options.	8/31/2025	Eligible for 3rd & Final Renewal on 09/01/2025.
Flooring Installation Services (IFB 22-314)	G.D. Luxury Contractors, Inc.	9/8/2022	2 Year Contract With Three, One Year Renewal Options.	9/7/2025	Eligible for 2nd Renewal on 9/8/2025.
Auditing Services (RFP 23-319)	BCA Watson Rice, LLP	10/1/2023	2 Year Contract with Three, One Year Renewal Options.	9/30/2025	Eligible for 1st Renewal on 10/1/25
Electrical Repairs and Installation IFB 23-318	Universal Electric of Florida, Inc.	10/17/2023	2 Year Contract with Three, One Year Renewal Options.	10/16/2025	Eligible for 1st Renewal on 10/17/2025.
Special Legal Services (RFP 22-306)	Ballard Spahr LLP	11/1/2022	2 Year Contract With Three, One Year Renewal Options.	10/31/2025	Eligible for 2nd Renewal on 11/1/25.
Multi-Function Copier Devices and Service Solutions (County of DuPage, IL Contract No. FI-R-0251-18)	Canon Solutions America, Inc.	1/3/2022	4 Year Contract	1/2/2026	N/A

**Broward County Housing Authority
 Monthly Report on Status of Solicitations
 May 1, 2024**

Description (Contract No.)	Contractor	Execution Date	Agreement Term	Expiration Date	Renewal Term(s)
IFB 23-320 Closed Circuit Television (CCTV) Installation & Maintenance	HNL CORP	11/1/2023	3 Year Contract with Two, One Year Renewal Options on Maintenance Services	10/31/2026	Eligible for 1st Renewal on 11/17/2026.
MRO Supplies, Renovation and Installation Services (Maricopa County, 16154-RFP)	HD Supply Facilities Maintenance L.P.	2/1/2017	5 Year Contract With Five Year Renewal Option	12/31/2026	Five years contract effective 2/17/17 with five additional years to renew terms of contract Expiring December 31, 2026.
Office Supplies (City of Tamarac, 19-12R)	Office Depot, Staples Advantage	10/14/2019	4 Year Contract With one (1) additional four-year period through October 13, 2027	10/13/2027	One additional four-year period to renew contract executed by the City of Tamarac, FL, Contract will expire on 10/13/27.
Professional Services for the Development of Griffin Gardens II (RFP 21-293)	BG Design Studios, Inc. D/B/A Barranco Gonzalez Architecture	1/4/2022	Term continues through project completion.	TBD	N/A
Griffin Gardens II – Owner's Representative/Construction Manager Services (RFP 21-303)	Gallo Herbert Architects, LLC	3/23/2022	Term continues through project completion.	TBD	N/A
Construction Services for Tequesta Reserve (RFP 23-317)	James B. Pirtle Construction compnay, Inc Dba, Pirtle Construction Compnay	TBD	TDB	TDB	Request for Proposal (RFP) advertised 3/9/23. Proposal received on 5/1/23. Under Negotiation with Negotiation Committee